

Town of Jerusalem Planning Board

Meeting Minutes

January 4th, 2024

The Town of Jerusalem Planning Board meeting called to order @ 7:00 pm with the Pledge to the Flag.

Roll Call:

Sam Priem

John Kriese

Mike Hiller

David Willson

David English

Melissa Gerhardt

Robin Johnson

Others present: Jim Bird, Sarah Purdy, Bill Grove, and David and Jeanne Phillips

No Modifications to the Agenda – Welcomed two new Planning Board members: Melissa Gerhardt and David English

Public Presentations to the Planning Board

- Application 1-2024 Steep Slope Site Plan Review – Phillips residence 4771 East Bluff Drive

Bill Grove explained the project and the renovation to the existing cottage. They will firm up the retaining wall. Discussed the culvert on the southside of the road. Wall will require a variance as well. He explained the stairs on the property and they will be replacing two sets of stairs, the wooden steps will be replaced and upgraded. The plan has been submitted to Yates County Soil and Water. They will need to replace the wall quickly as this is a fragile area. Will complete project in sections to minimize exposure.

David Phillips shared that Rick Ayers from Soil and Water had said that the current wall has served its purpose and needs to be replaced and was in agreement with plan to replace it.

Bill Grove stated that they should be able to complete within a couple of days.

David Phillips has been in conversation with TRT to do this project.

Sam Priem had a concern with the pipe extension

Bill Grove has met with Rick Ayers about this and discussed how they will proceed. Install on the bank with an open connection on top. Options discussed: could line with rip/wrap. Discussed size of the pipe - 36 inch and could use concrete pavers. Everyone was in agreement with suggestions.

Sam Priem reviewed SEQR Part I with all present

Sam Priem reviewed line by line SEQR Part II

Motion for Negative Declaration made by Mike Hiller and seconded by John Kriese, all in favor, motion carried.

Motion to approve Site Plan with modifications made by John Kriese and seconded by David English, all in favor, motion carried.

Sam Priem reviewed construction sequence including preconstruction meeting with applicants.

New Business:

Discussion of Planning Board Chairperson and Vice Chairperson

Chairperson: Sam Priem

Vice – Chairperson: John Kriese and Melissa Gerhardt

Motion to approve appointments made by Robin Johnson and seconded by Mike Hiller, all in favor, motion carried.

Executive Session

Motion to move to Executive Session made by Melissa Gerhardt and seconded by Mike Hiller @ 7:56

Motion to return to Regular made by David Willson and seconded by Sam Priem @ 8:20 pm

Committee Reports: Sarah Purdy shared the New Code Enforcement Officer started today, James McKinley.

Sarah Purdy shared Ag review continuing at the county level, she attended the first round of county meetings.

Jim Bird thanked both Melissa Gerhardt and David English for joining the Planning Board.

Motion to adjourn made by John Kriese and seconded by David English @ 8:35 pm.

Respectfully submitted,

Robin Johnson

Planning Board Secretary