

Minutes of the regular monthly meeting of the Jerusalem Town Board held on June 21, 2023 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Bird, Jones, Lent, Purdy, Town Clerk McMichael, Highway Superintendent Hurd.

GUESTS: Robert Brown, Tim Cutler, Kathy Ferron and unidentified guest.

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

**RESOLUTION #85-23**

**APPROVAL OF MINUTES**

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED       Ayes       5   Bird, Jones, Lent, Purdy, Sisson  
                  Nays        0

Resolved that the minutes of the May 17, 2023 meeting be approved as read.

**RESOLUTION #86-23**

**AUDIT OF CLAIMS**

On a motion of Councilor Lent, seconded by Councilor Jones, the following was

ADOPTED       Ayes       5   Bird, Jones, Lent, Purdy, Sisson  
                  Nays        0

Resolved that the bills be paid as presented in the following amounts:

General:	\$ 25,566.01
Outside Village	\$ 8,922.33
Highway DB:	\$125,427.01
Sewer:	\$ 77,857.69
Water:	\$ 55,981.61
Capital:	\$ 24,655.54

May Utilities:

General:	\$ 3,105.11
Outside Village:	\$ 59.33
Sewer:	\$ 110.08
Water:	\$ 3,881.84
Trust:	\$27,144.51

**RESOLUTION #87-23**

**SUPERVISOR REPORT**

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED       Ayes       5   Bird, Jones, Lent, Purdy, Sisson  
                  Nays        0

Resolved that the Supervisor's Report on the Town's finances for the month of May 2023 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- The Highway Department continues to put black top down.
- Superintendent Hurd will look into a request for additional signage from Molly Ross, 3871 Comstock Road to address concerns regarding increased traffic.
- The Highway Department will be off the week of July 4<sup>th</sup>.
- The Highway employees and the Mennonite community were thanked for assisting with Clean Up Day.
- The bid notice for the East Bluff Drive Road failure project was issued last week. Bids are due by 10:00 A.M. on July 14<sup>th</sup>.

COUNCIL

- Councilors Purdy and Jones interviewed two candidates for the vacant position on the Planning Board. Both were very competent. They recommend David Willson be appointed and Steve Schmidt will continue to serve on the Zoning Board to avoid any conflicts with one person serving on two boards.

SUPERVISOR:

- Supervisor Sisson, Joe Matthews and Patrick Lewis passed the Water Operator Class D training.
- The Summer Recreation Program will be held 7/17 - 8/17.
- Seven applications were filed for Grievance Day. Three assessments were reduced.
- The Branchport United Methodist Church 5K Run will be held at 8:00 A.M. on July 4<sup>th</sup>.

RESOLUTION #88-23

AUTHORIZE SALE OF REZNOR GAS HEATER

On a motion of Councilor Bird, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson  
Nays 0

Whereas the Sewer Department Reznor F-125 heater was declared surplus and a request for sealed bids was published in accordance with Resolution # #81-23; now, therefore be it

Resolved that the bid be awarded to the sole bidder, Brad Donovan, Penn Yan, NY in the amount of \$20.00.

RESOLUTION #89-23

AMEND 2023 WATER AND SEWER RATE SCHEDULE

Motion by Councilor Jones, seconded by Councilor Bird to amend the 2023 Water and Sewer Department Rate Schedule in accordance with Resolution #14-05 that any increase from our supplier, Penn Yan Municipal, be automatically passed through to customers to recover our cost.

<u>Keuka Park Water District:</u>	
Usage -	\$ <del>85.00</del> \$95.00/Quarter = <del>10,000</del> 8,000 gallons (minimum)
	<del>8.50</del> 11.90/1,000 gallons over minimum usage

<u>Keuka Park Sewer Districts:</u>	
Operation/Maintenance -	\$ <del>162.00</del> 165/quarter

Discussion:

It was clarified that we are increasing the water quarterly rate, decreasing the water quarterly minimum usage and increasing the sewer operation and maintenance. Rates will be reviewed again as part of our upcoming 2024 budget process. Post cards were mailed notifying customers of the 6/1/2023 rate changes.

Vote:

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson  
Nays 0

BOAT PARTIES - CRESCENT BEACH

In response to the request from Crescent Beach residents to enact a local law to prevent boat parties from gathering near the shore in their neighborhood, we were informed that Keuka Lake is a public waterway and our state representatives are required to enact such a law, not local representatives.

DISCUSSION - SHORT TERM RENTALS

Mark Illig, Pulteney Supervisor and KWIC/KLOC Chair requested a group effort by the 8 communities bordering the lake be undertaken to develop standards and oversight for the entire watershed for short term rentals. We will seek public input on this topic as part of our Comprehensive Plan update to determine what we need. Until such time, we can see how efforts by other municipalities play out. Supervisor Sisson requested the County share occupancy tax revenues as regulating short term rentals will have associated costs and staffing needs. Legislator Paddock stated, as reported previously, the County has no intention of sharing occupancy tax monies.

RESOLUTION #90-23  
HIGHWAY 284 AGREEMENT UPDATE

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson  
Nays 0

Whereas the Town Board entered in the Agreement for the Expenditure of Highway Moneys pursuant to the provision of Section 284 of the Highway Law on February 15, 2023; and

Whereas Highway Superintendent Hurd desires to include additional funds received from Pave Our Potholes; now, therefore, be it

Resolved the Town Board enter into the Highway 284 Agreement as amended.

RESOLUTION #91-23  
AUTHORIZE CLASS 8 DUMP TRUCK PURCHASE

On a motion of Councilor Bird, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson  
Nays 0

Whereas the production of highway equipment has been delayed due to COVID; and

Whereas the Highway Superintendent desires to include funds in the 2024 budget to purchase a new truck; now, therefore, be it

Resolved due to the delayed delivery schedule, the Highway Superintendent be authorized to order a 2025 Class 8 Dump Truck on the Onondaga County Statewide Contract #8996 in an amount not-to-exceed \$317,404.30.

RESOLUTION #92-23  
AMEND DRIVEWAY/CULVERT PIPE APPLICATION FEE

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson  
Nays 0

Resolved a fee to cover the cost of gravel be added to the Driveway/Culvert Pipe Application.

RESOLUTION #93-23

AUTHORIZE SUPERVISOR TO EXECUTE OUT OF DISTRICT WATER AGREEMENT -  
2769 EAST VALLEY ROAD, KATHY FERRON

On a motion of Councilor Bird, seconded by Councilor Purdy, the following was

ADOPTED       Ayes       5   Bird, Jones, Lent, Purdy, Sisson  
              Nays        0

Whereas, Kathy Ferron owning property at 2769 East Valley Road, Penn Yan, NY (71.01-1-17.2) applied to the Town of Jerusalem to purchase water from the Water District for her own personal use and benefit; and

Whereas, the Water District owns and maintains a water transmission system and water district main in the Town of Jerusalem; and

Whereas the Water District is willing to transmit needed water, only to Owner; now, therefore, be it

Resolved the Supervisor be authorized to execute the Out-Of-District User Agreement between the Town of Jerusalem, on behalf of the Consolidated Keuka Park Water District and Kathy Ferron.

Highway Superintendent Hurd reminded Ms. Ferron that her contractor has not submitted all the required documents to process her Road Opening Permit.

RESOLUTION #94-23

APPOINT PLANNING BOARD MEMBER

On a motion of Councilor Jones, seconded by Councilor Lent, the following was

ADOPTED       Ayes       5   Bird, Jones, Lent, Purdy, Sisson  
              Nays        0

Resolved David Willson, 5323 East Bluff Drive, Penn Yan be appointed to fill the unexpired term of Ron Rubin on the Planning Board through December 31, 2027.

YATES COUNTY REPORT

- Legislator Cutler presented the County report.
- The insurance companies are still sorting out the West Lake Road, Penn Yan road slide incident.

PUBLIC COMMENT

Volunteer firefighter Robert Brown, 3972 Oak Street requested the Town consider enacting a local law to offer a real property tax exemption for volunteer firefighters. The recently enacted

legislation also includes ambulance workers, but he could not speak on their behalf. Mr. Brown will provide a list of firefighters to the Assessor and Town Clerk to determine the financial impact of this exemption.

RESOLUTION #95-23  
MOVE TO EXECUTIVE SESSION

On a motion of Councilor Bird, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Bird, Jones, Lent, Purdy, Sisson
	Nays	0	

Resolved that this meeting be interrupted to enter into Executive Session to discuss the employment history of a particular person.

The Executive Session convened at 8:07 P.M.

RESOLUTION #96-23  
RETURN TO REGULAR SESSION

On a motion of Councilor Jones, seconded by Councilor Purdy, the following was

ADOPTED	Ayes	5	Bird, Jones, Lent, Pursday, Sisson
	Nays	0	

Resolved that the Board return to regular session.

The Board reconvened in regular session at 8:49 P.M.

With there being no further business, the meeting was adjourned at 8:54 P.M.

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Sheila McMichael, Town Clerk