

Town of Jerusalem
Planning, Zoning & Town
Board
Joint Meeting



**YOU NEED A PERMIT TO BUILD A
DECK, YOU DON'T HOWEVER NEED
A PERMIT TO PARK A BOAT.**

Agenda

- 1) Introductions - meet other board members
- 2) Training Opportunities
- 3) Lessons Learned
- 4) Recent changes to our Municipal Code
- 5) To Do – 2023 initiatives
- 6) New people, new ideas!
- 7) Continuous improvement (code and/or processes)
- 8) Open Discussion

Town Board

(Third Wednesday)

- **Jamie Sisson – Supervisor**
- **Daryl Jones – Council, Deputy Supervisor**
- **Ritchie Lent – Council Member**
- **Sarah Purdy – Council Member**
- **Jim Bird – Council Member**

Sheila McMichael – Town Clerk

Billy Gerhardt – CEO

Terry Kwiecinski – Assessor

Laura Swarthout – Deputy Town Clerk and ZBA Clerk

Tony Hurd – Highway Super

Planning Board

(First Thursday)

- **Tim Cutler – Chair**
- **Open Position – Vice Chair**
- **Robin Johnson – Member & Sec**
- **Sam Priem – Member**
- **Paul Zorovich – Member**
- **Mike Hiller – Member**
- **John Kriese – Member**

Zoning Board

(Second Thursday)

- **Rodgers Williams – Chair**
- **Randy Rhoades – Vice Chair**
- **Earl Makatura**
- **Lynn Overgaard**
- **Steve Schmidt**
- **David English – alternate**
- **Don Wright - alternate**

Training:

- 1) Need 4 hours land use training annually.
- 2) Harassment Training (NOT included in 4 hours).
- 3) OJT doesn't work. I tried that one too!
- 4) Plenty of opportunities on-line!
- 5) Please feel free to attend other board meetings!

Lessons Learned!!

Amateur Bee Keeping!!



Lessons Learned!!

Need to Review Definitions - ex. Driveways, Private Roads, Split Zoning Districts

Ag & Markets Protection - This protection is there to support farming activities. It is NOT to be used as a loop hole for non-farming reasons. Need not shy away from challenging AG & Mkts protection – it is NOT “HANDS-OFF”!!!

No need to feel pressured to make immediate decisions!

Awareness that previous Planning, Zoning and Town Council decisions and “hearsay” can have an impact on current decisions.

Board members should continue to review our code and make their own decisions based on information in writing as opposed to word of mouth.

Engineers, property owners and contractors are aware of previous decisions – they know how much they can stretch the boundaries.

Recent Changes

- **Benchmarked fees with other towns.**
- **Double the cost of a Building Permit if work starts before permit is issued.**
- **Stop Work Orders \$100.**
- **Increased cost of driveway work by Town to better cover the cost to the Town.**
- **Chapter 65 “Building Code Administration”.**

To Do:

- **Short Term Rental requirements investigation.**
- **More aggressive on permitting and construction monitoring.**
- **File organizing and digitizing.**
- **Assessments - Revaluation Year!**

New people, new ideas!

- **Town of Jerusalem Municipal Code is on line.**
- **Assessor and CEO taking action to resolve open Building Permits.**
- **New software for the Assessor – visit property, update with tablet, pictures/comparisons, recoded digitally. Boat view!**
- **New software for CEO – ties in with assessor, flags expired permits, flags illegal structures, etc.**
- **Organizing and digitizing files.**
- **Begin interviewing process for committee appointments.**

Continuous Improvement

- **Special Use Permit Process? Planning then ZBA?**
- **Special Use Permit discontinuance?**
- **Kennel law review? Limit dog kennels?**
- **Road setbacks in R1 –lake side vs bluff side?**
- **Evaluate Steep Slopes process – is it working well?**
- **Contractor permits and responsibilities (they know the law)?**
- **Lot coverage calculations ? Over-crowding lake lots?**
- **Comprehensive Plan.**
- **Others????**

Open Discussion - all

Thank You!