

Town of Jerusalem
Planning Board Meeting Minutes

December 7, 2023

7:00 pm

Town of Jerusalem Planning Board Meeting called to order @ 7:00 pm with the Pledge to the Flag.

Roll Call:

Tim Cutler

Sam Priem

John Kriese

Paul Zorovich

Mike Hiller

Robin Johnson

David Willson

Others present: Jim Bird, Sarah Purdy, Earl Makatura, Chris Hunt and Larissa Reynolds

October Meeting Minutes: Motion to approve made by Paul Zorovich and seconded by John Kriese, motion carried.

Public Presentations to the Planning Board:

(a) Steep Slope Site Plan Review – Mitra residence, 3390 Esperanza Road, Keuka Park, New York

Tim Cutler – shared that at the previous November Planning Board meeting there were items and questions that had not been addressed because the applicant was not present.

Sam Priem explained the issues that needed to be completed from Yates County Soil and Water and the board reviewed the survey and plan presented and updated.

Larissa Reynolds walked through all the updates and changes to the plan. Reviewed the top soil storage area, concrete washout, shared driveway, culvert and added rip/rap to diagram. Also shared location of well in reference to the driveway and wooded area. Described septic tank and leach field as well. They would like to start project in January 2024.

Sam Priem – there were no additional needs from Yates County Soil and Water, all issues appeared to be addressed.

Tim Culter reviewed that Tom Fulkrod is the interim Code Enforcement Officer and will have to meet with contractor to review.

Tim Culter reviewed conditions with applicant and board members (Septic needs to be approved prior to construction and pre-construction meeting will need to be held).

Tim Cutler reviewed SEQR Part I – completed by applicant – no corrections needed.

Tim Cutler reviewed SEQR Part II line by line with board and applicant.

Motion for a Negative Declaration made by Mike Hiller and seconded by John Kriese, all in favor, motion carried.

Motion to approve the Site Plan made by Sam Priem and seconded by John Kriese, all in favor, motion carried.

Other Business:

Tim Cutler shared that this will be his last meeting with the Planning Board, also Paul Zorovich's last meeting. Planning Board will need to nominate a new Chairperson and Vice-Chairperson moving forward. Jim Bird thanked both Tim and Paul for their service and wished them well.

Jim Bird shared that the Highway Superintendent had an accident and is currently in the hospital recovering. He also wanted to remind the board members of the upcoming Holiday Party next week.

Sarah Purdy shared that the town did not get the Grant for the Comprehensive Plan and that we have a good applicant to join the Planning Board.

Motion to adjourn meeting made by Mike Hiller and seconded by Paul Zorovich at 8:05 pm.

Respectfully submitted,



Robin Johnson

Planning Board Secretary