

Minutes of the regular monthly meeting of the Jerusalem Town Board held on September 16, 2020 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Jones, Martin, Stewart, Town Clerk McMichael, Highway Superintendent Hurd.

GUESTS: John Christensen; *Chronicle Express* Reporter, Tim Cutler, Ed Bronson, Elizabeth Elliott, Sue Oliver, Marty Fullager.

Excused: Councilor Castner.

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

A moment of silence was taken in honor of John Andersen who recently passed. Mr. Andersen served as Town Supervisor, Councilor, Justice and County Legislator.

RESOLUTION #97-20

APPROVAL OF MINUTES

On a motion of Councilor Stewart, seconded by Councilor Martin, the following was

ADOPTED	Ayes	4	Jones, Martin, Sisson, Stewart
	Nays	0	

Resolved that the minutes of the August 19, 2020 meeting be approved as read.

RESOLUTION #98-20

AUDIT OF CLAIMS

On a motion of Councilor Jones, seconded by Councilor Stewart, the following was

ADOPTED	Ayes	4	Jones, Martin, Sisson, Stewart
	Nays	0	

Resolved that the bills be paid as presented in the following amounts:

General:	\$15,375.06
Outside Village	\$ 3,036.19
Highway DB:	\$17,959.39
Sewer:	\$66,697.26
Water:	\$48,633.81
Branchport Light	\$ 250.81
Trust:	\$ 1,246.00

August Utilities:

General:	\$ 2,325.77
Outside Village:	\$ 71.50
Sewer:	\$ 64.85

Water: \$ 151.33
Trust: \$23,206.75

RESOLUTION #99-20
SUPERVISOR REPORT

On a motion of Councilor Stewart, seconded by Councilor Martin, the following was

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of August 2020 be accepted as presented.

TOWN OFFICIALS
HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- CHIPS funding was reduced 20%.
- The cross-over pipe on East Bluff Drive has been changed out.
- The County anticipates completing work on West Lake Road, Penn Yan in two weeks.

WATER/SEWER REPORT

- The 2016 Ford F-150 pick-up truck sold on Auctions International for \$20,200. (Declared surplus Resolution #86-20)
- The recently painted Keuka Park water tank is back on line.
- Payment will be made to Janet Russell for damages to her driveway during the Keuka Park water rehabilitation capital project. Ms. Russell signed a hold harmless agreement with the Town.

ASSESSOR

- Report on file.

SUPERVISOR

Christy Woodworth resigned as the Building Department Secretary.

RESOLUTION #100-20

INDIAN PINES DOT SPEED STUDY

On a motion of Councilor Martin, seconded by Councilor Jones, the following was

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
Nays 0

Whereas a petition was presented due to concerns regarding travel in Indian Pines to reduce the speed limit; and

Whereas Indian Pines has many residential housing units without sidewalks causing increased pedestrian traffic along roadways; and

Whereas following considerable discussion, the Board deemed it necessary to have DOT conduct a speed study on the following Town Roads in Indian Pines:

Sylvan Drive
Eastman Avenue
Old Pines Trail
Ritchey Blvd.
Fair View Avenue
Parkside Drive
Sunset Drive; now, therefore, be it

Resolved that a NYSDOT form TE-9a be submitted to the Yates County Highway Superintendent for further consideration.

COMPREHENSIVE PLAN REVIEW SUBCOMMITTEE

The Town Board had no comments on the draft community survey. Subcommittee Chair Cutler explained ideas and concerns solicited from the community survey will be taken into consideration as part of the Comprehensive Plan update.

RESOLUTION #101-20

CONSTITUTION WEEK PROCLAMATION - SEPTEMBER 17 - 23

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	4	Jones, Martin, Sisson, Stewart
	Nays	0	

WHEREAS, Our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America; and

WHEREAS, It is the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to effectively support, preserve and defend it against all enemies, and

WHEREAS, The anniversary of the signing of the Constitution provides an historic opportunity for all Americans to remember the achievements of the Framers of the Constitution and the rights, privileges and responsibilities they afforded us in this unique document, and

WHEREAS, The independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17

through 23, as designated by proclamation of the President of the United States of America in accordance with Public Law 915, now

THEREFORE, I, Jamie Sisson, by virtue of the authority vested in me as Jerusalem Supervisor, County of Yates, State of New York do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

In the Town of Jerusalem, and urge all our citizens to reflect during that week on the many benefits of our Federal Constitution and the privileges and responsibilities of the American Citizens.

RESOLUTION #102-20

AUTHORIZE EXPENDITURE FROM HIGHWAY CAPITAL RESERVE FUND TO PURCHASE JOHN DEERE UTILITY TRACTOR

On a motion of Councilor Stewart, seconded by Councilor Martin, the following was

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
 Nays 0

Whereas, Highway Superintendent Hurd desires to order a John Deere 5100M Utility Tractor on the NY State Landscaping Grounds PC68131 (PG XN CG 22) Contract; now, therefore, be it

Resolved the Town Board of the Town of Jerusalem does hereby resolve, pursuant to the provisions of Section 6-c of the General Municipal Law of the State of New York, that the Town Supervisor of the Town of Jerusalem be and he hereby is authorized and directed to transfer from the Town of Jerusalem Highway Capital Reserve Fund, duly established on October 13, 2004, to the Highway DB Fund and applied to the Highway Department contractual expense item, Item No. DB 5130.2, an amount not-to-exceed \$65,000 and amend the Highway DB budget to reflect the actual purchase.

This resolution shall be subject to a permissive referendum, as required by law.

RESOLUTION #103-20

SENECA WATERSHED INTERMUNICIPAL ORGANIZATION MOU

On a motion of Councilor Stewart, seconded by Councilor Martin, the following was

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
 Nays 0

Resolved the Supervisor be authorized to execute the Seneca Watershed Intermunicipal Organization (SWIO) Memorandum of Understanding to facilitate both the environmental and economic

benefits of a healthy sustainable Seneca-Keuka Watershed; and, be it further

Resolved the 2021 budget include \$115.19 as proposed as our SWIO fair-share contribution.

RESOLUTION #104-20

BAR APPOINTMENT - WILLIAM PINCKNEY

On a motion of Councilor Martin, seconded by Councilor Jones, the following was

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
 Nays 0

Resolved that William Pinckney be appointed to the Board of Assessment Review for a five-term October 1, 2020 - September 30, 2025.

RESOLUTION #105-20

AUTHORIZE SUPERVISOR TO EXECUTE CONTRACT FOR MANAGEMENT SERVICES

On a motion of Councilor Stewart, seconded by Councilor Martin, the following was

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
 Nays 0

Resolved the Supervisor be authorized to execute the Contract for Management Services between KWIC and Yates County Soil & Water Conservation District.

RESOLUTION #106-20

ADOPT RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1)

On a motion of Councilor Martin, seconded by Councilor Jones, the following was

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
 Nays 0

Resolved that the Town Board of the Town of Jerusalem adopt the Retention and Disposition Schedule Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein; and, be it further

Resolved, that in accordance with Article 57-A:

- a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local

Government Records (LGS-1), after they have met the minimum retention periods described therein;

- b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

PRESENT TENTATIVE 2021 TENTATIVE TOWN, WATER & SEWER BUDGETS

Town Clerk McMichael delivered the 2021 Tentative Town, Water and Sewer Budgets to the Town Board.

RESOLUTION #107-20

SCHEDULE BUDGET WORKSHOP

On a motion of Councilor Stewart, seconded by Councilor Martin, the following was

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
 Nays 0

Resolved a budget workshop be scheduled for Wednesday, September 23, 2020 at 4:00 P.M.

NEW POSITION DUTY STATEMENT MSD-222A - ZONING OFFICER

Supervisor Sisson received the log of daily activities today.

PUBLIC COMMENT:

Ed Bronson presented a report on the County Legislative meeting: an update on COVID-19 statistics; there are approximately 300 +/- job listings for Yates County according to FLEDC; contracts with participating Towns for Snow and Ice Removal for the County were authorized; DEC is looking at a holiday deer hunt to be held around the week of Christmas; free food pantry sites will be in Starkey and the Finger Lakes Produce; County sales tax is trending flat, and New York State aid is coming in at 20% less than what was budgeted; the County 2021 budget will be a challenge.

Supervisor Sisson continues to work on relocating the Cardinal dumpster site during the winter months from the Town Highway Barn to the County Highway Barn.

VILLAGE OF PENN YAN INVOICE 21-00075

On the advice of our attorney, Supervisor Sisson will notify the Village of Penn Yan we are not paying Invoice 21-00075 for their electric crew to make repairs caused by a downed tree on Eastman Avenue as the tree was in the utility right-of-way.

RESOLUTION #108-20

MOVE TO EXECUTIVE SESSION

On a motion of Supervisor Stewart, seconded by Councilor Martin, the following was

Jerusalem Town Board
September 16, 2020

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
 Nays 0

Resolved that this meeting be interrupted to enter into Executive Session to discuss the employment history of a particular person.

The Executive Session convened at 8:01 P.M.

RESOLUTION #109-20
RETURN TO REGULAR SESSION

On a motion of Supervisor Stewart, seconded by Councilor Martin, the following was

ADOPTED Ayes 4 Jones, Martin, Sisson, Stewart
 Nays 0

Resolved that the Board return to regular session.

The Board reconvened in regular session at 8:50 P.M.

With there being no further business, the meeting was adjourned at 8:50 P.M.

Sheila McMichael, Town Clerk