

Town of Jerusalem Planning Board

Meeting Minutes

June 4, 2020 @ 7:00 pm

Meeting called to order by Tim Cutler (via zoom) with the Pledge to the Flag @ 7:00 pm

Present: Tim Cutler, Ron Rubin, Paul Zorovich, Donna Gridley, John Wheeler, and Robin Johnson;
secretary

Excused: Georgann Farrell

Others in attendance: Amanda Costanza (representative for Pfeffers) and Steve Castner

May minutes – approved as submitted

Accepted and motion made by Tim Cutler

No modifications to agenda

Application 03-2020 – Steep Slope Application for Pfeffer – Demo of existing cottage and Construction of a new residence – 11631 East Bluff Drive, Penn Yan, NY 14527 Staci and Jens Pfeffer

Tim asked if there are any questions on materials submitted?

Donna – question #8 – curious who was to the south of the property

Amanda not sure who owns the property to the south but will inquire

Donna Gridley – culvert that lies between the 2 properties – all the way down the paved driveway there is a big concrete culvert.

Tim Cutler– referenced the drawing

Tim Cutler – we did get an all clear from Rick Ayers on this application as well. Discussed previous drawings and planning and the new ones and Rick had no concerns.

Demo of existing cottage and upgrade to septic system – asked if septic has been approved

Amanda – said it was approved and will get copy to Zoning office – will continue to use existing well on property and will be tested.

Ron Rubin - Asked about gutters and down spouts and run offs?

Paul Zorovich stated it is shown on back page but not on the front page – on the structural drawings per Tim Cutler

Donna Gridley – main idea to protect the lake, looking for a catch basin type deal to protect the lake. Down spouts are hooked up to PVC pipe and directed to lake.

Amanda explained gutters and drained into gravel area. Shared down spouts.

Donna Gridley - is that in the plans anywhere what the construction people are supposed to do?

Amanda will add to plans

Tim Cutler – outline of erosion but does not deal with drainage – should be added to the plan.

Ron Rubin – questioned where does the water in the driveway flow

Amanda – did not change the existing driveway

Donna Gridley – construction plans – is soil to be removed from site – need to let us know where it is going, mud has to be removed immediately, and any issue with traffic/roadway need to notify Town of Jerusalem and follow EPA Guidelines and no area disturbed near high water line. Shared concerns

Tim Cutler shared conditions:

- Yates county soil and water review plan
- Septic approval
- Preconstruction meeting on site with all parties
- Details of silt fences and installation
- Staging area for removal of debris
- Daily cleanup on public road
- Erosion control plan/measures
- Concrete truck clean up – wash out follow EPA Guidelines
- Seed/mulch – remove all construction debris
- Letter of certification must be obtained when completed
- Final inspection that all conditions have been met

Construction sequence outlined by Tim Cutler

Owners responsible for pre-construction meeting also shared by Tim Cutler

Ron Rubin – expect these to be part of the site plan – need to advise the applicant of all of the conditions

Tim Cutler stated that we can ask Zach or Elaine to provide to the applicants

Donna Gridley - have it on the plan in black and white – needs to be part of the plan.

Tim Cutler can give the applicant a template and what applies to each specific applicant and case.

Amanda – does have the information on the people to the south of the cottage – she will forward to the zoning office.

Tim – SEQR Part I - reviewed

Donna Gridley stated #4 should be aquatic

Ron Rubin stated #17 should be marked yes

Donna Gridley question regarding #11 – should it have to meet Kwik specs

Tim Cutler responded it is in the conditions – will have to get permit for that.

SEQR Part II

Reviewed by Tim Cutler and the board

Ron Rubin - 7 B should we reference new system

Tim Cutler stated no and explained

Negative Declaration: Motion made by Paul Zorovich and 2nd by John Wheeler

Tim Cutler reviewed conditions

Motion: Ron Rubin made motion and Paul Zorovich 2nd the motion

Old Business:

Tim Cutler not entirely clear how long we will have to use zoom method for meetings, discussed.

Discussed secured zoom – using county license and also has a license through Keuka College that is available to continue to use at this time.

Tim Cutler discussed phases and what will be allowed with county government.

Ron Rubin – have the town offices resumed normal hours?

Tim Cutler stated no he does not believe so at this time. If you need to meet with someone you need to contact Sheila McMichael, explained that you meet in the meeting room with masks. Steve stated yes with masks. All contacts go through Town Clerk.

Steve – make arrangements with Sheila if you need to get anything from mailboxes. No normal business operations as of yet.

Tim Cutler- please touch base with Town Clerk and work with her if you need anything.

Amanda signed off from zoom session.

Tim Cutler asked if there were any other items

Steve – nothing to add at this time from the Town Board.

Paul Zorovich made motion to adjourn 7:45 pm

Respectfully submitted:

Robin Johnson

Planning Board Secretary

