

Minutes of the regular monthly meeting of the Jerusalem Town Board held on April 15, 2015 at 7:00 P.M. PRESENT were: Deputy Supervisor Stewart, Councilors Dinehart, Jones, Parson, Steppe, Town Clerk McMichael, Highway Superintendent Martin, Town Engineer Ackart.

EXCUSED: Supervisor Killen

GUESTS: Bob Morse, Jeremy Sprague, Jerry Hiller, Dave Sweet, Tim Cutler, Art & Joyce Hunt, Marcia & Dave English, Rodgers Williams, Mike Folts, Bob Evans, Doug Paddock, John Christensen; *Chronicle Express* Reporter

Deputy Supervisor Stewart called the meeting to order with the Pledge to the Flag at 7:00 P.M.

**RESOLUTION #63-15**

**APPROVAL OF MINUTES**

On a motion of Councilor Jones, seconded by Councilor Dinehart, the following was

ADOPTED	Ayes	4	Dinehart, Jones, Parson, Steppe
	Nays	0	

Resolved that the minutes of the March 18, 2015 meeting be approved as read.

**RESOLUTION #64-15**

**AUDIT OF CLAIMS**

On a motion of Councilor Steppe, seconded by Councilor Parson, the following was

ADOPTED	Ayes	4	Dinehart, Jones, Parson, Steppe
	Nays	0	

Resolved SCT invoice 29786 in the amount of \$75.00 be tabled until the May meeting to allow Supervisor Killen to clarify the services billed; and, be it further

Resolved that the bills be paid as presented in the following amounts:

General:	\$49,705.89
Outside Village	\$ 2,922.82
Highway DB:	\$23,225.54
Sewer:	\$36,388.04
Water:	\$78,695.90
Branchport Light	\$ 238.73

March Utilities:

General:	\$ 2,113.47
Outside Village:	\$ 64.93
Sewer:	\$ 355.43

Water: \$ 884.26  
Trust: \$26,218.35

RESOLUTION #65-15  
SUPERVISOR REPORT

On a motion of Councilor Steppe, seconded by Councilor Parson, the following was

ADOPTED       Ayes       4       Dinehart, Jones, Parson, Steppe  
                  Nays       0

Resolved that the Supervisor's Report on the Town's finances for the month of March 2015 be accepted as presented.

TOWN OFFICIALS  
HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- The grader repairs totaled approximately \$9,600.
- The salt storage building project is now scheduled for early June.
- Request for Proposals will be sent to repair damages to Sid White Road caused by the May 2014 flood.
- Supervisor Killen replied to a letter from Frank Ferris, 11469 East Bluff Drive requesting the Town replace bushes allegedly damaged during winter snow removal. The bushes in question are located in the highway right-of-way.
- Councilor Parson reported a couple of hours of post work by the Highway Department will address Dave Geerston's reported fence damage.

TOWN ENGINEER

- Notes of the April 7, 2015 KPSW meeting on file in the Office of the Town Clerk.
- The Aqualogics instrumentation project integrating the State Park system into the Keuka Park System is complete.
- KPWD was selected by the EPA as a typical system serving 1-10,000 customers to participate in quarterly data collection. The second sampling was taken today.
- The 2007 KPSW Ford F-150 truck declared as surplus by Resolution #46-15 was sold for \$9,700.

COUNCIL

Clean-Up Day will be June 6<sup>th</sup> from 8:30-2:00.

SUPERVISOR:

- NYSDOT has planned a paving project on Route 54A this summer beginning near the Yates/Steuben County line to the Crescent Beach Road intersection.

RESOLUTION #66-15

CLIMBING KEUKA FOR KIDS 5K RUN

On a motion of Councilor Jones, seconded by Councilor Steppe, the following was

ADOPTED	Ayes	4	Dinehart, Jones, Parson, Steppe
	Nays	0	

Resolved the Town has been notified Climbing Keuka for Kids 5K fundraiser be held on May 9, 2015 beginning at the Esperanza Mansion and ending at the Branchport Fire Department.

RESOLUTION #67-15

ST. MICHAEL'S BIKE THE BLUFF

On a motion of Councilor Steppe, seconded by Councilor Parson, the following was

ADOPTED	Ayes	4	Dinehart, Jones, Parson, Steppe
	Nays	0	

Resolved the Town has been notified St. Michael's Bike the Bluff fundraiser will be held Saturday, June 20<sup>st</sup> from approximately 8-11 a.m.

SUBCOMMITTEE REPORTS

BRANCHPORT HAMLET SUBCOMMITTEE

Tim Cutler reported the Branchport Hamlet Subcommittee is looking to create a walking path along Sugar Creek. The Subcommittee is still waiting for feedback on the proposed façade guidelines.

AGR ZONING REVIEW SUBCOMMITTEE

KEUKA COLLEGE ATHLETIC FIELD

The Town Board continued discussion on a zoning amendment in the agricultural-residential (AGR) district to allow the College athletic complex. The Planning Board recommended it be added as a special permitted use and the Zoning Board recommended it be added as a permitted use. Jerry Hiller, Vice President of Finance and Administration and Dave Sweet, Athletic Director were present representing the College. Council requested legal opinion from Attorney Graff on what obligation the Town has given the protection afforded to education uses per the attached case law. Deputy Supervisor Stewart or Supervisor Killen will advise the College of Attorney Graff's opinion.

HUNT COUNTY WINERY CAFÉ:

Art Hunt, Hunt Country Winery submitted a letter and supporting documentation to the Town Board requesting a zoning amendment in the agricultural-residential (AGR) district to allow a café at their winery (attached). Planning Board Chair Cutler stated the Planning Board is drafting conditions for consideration by the Town Board to add café to AGR district as a special use. Several residents in attendance stated their support of Mr. Hunt's request to the Town Board.

AGR ZONING REVIEW SUBCOMMITTEE:

Clarification of the charge to the AGR Zoning Review Subcommittee was requested by Bob Morse and Mike Folts. They were original members, but stated the Subcommittee has not met in the past year. Town Clerk McMichael will provide copies of the original proposed local law that included lot size and lot coverage to Mr. Morse. It was explained the proposed amendments impacted boat storage, which was addressed by Councilor Jones working with Subcommittee Chair Jim Crevelling. AGR zoning amendments have now expanded to include the College athletic complex and Hunt Country Winery's request for a café. Deputy Supervisor Stewart will contact Subcommittee Chair Crevelling.

REVAL DATA COLLECTION

Supervisor Killen is working with Yates County Real Property Tax Service Director Pat Brede on data collection.

CEO VERIFICATION OF LANG OPEN DEVELOPMENT AREA CONDITIONS OUTLINED IN RESOLUTION #54-15

Code Enforcement Officer Phillips sent a letter to the Langs regarding their Open Development Area application. This matter will be finalized upon their return. The Code Enforcement Officer, Highway Superintendent and Fire Chief inspect and approve private roads.

RESOLUTION #68-15

AUTHORIZE AN EXPENDITURE FROM A SPECIFIC CAPITAL RESERVE FUND - LARSON DESIGN GROUP FOR KEUKA PARK SEWER DISTRICT INDIAN PINES PUMP STATION FORCEMAIN REPLACEMENT PROJECT

On a motion of Councilor Jones, seconded by Councilor Dinehart, the following was

ADOPTED	Ayes	4	Dinehart, Jones, Parson, Steppe
	Nays	0	

The Town Board of the Town of Jerusalem, duly convened in regular session, does hereby resolve, pursuant to the provisions of Section 6-c of the General Municipal Law of the State of New York, that the

Town Supervisor or Deputy Town Supervisor of the Town of Jerusalem be and he hereby is authorized and directed to withdraw from the Keuka Park Sewer District Capital Reserve Fund, duly established on September 16, 2009 as a specific capital reserve fund, an amount up to Twenty-five thousand and 00/100 Dollars (\$25,000) of the principal and accumulated interest in said Reserve Fund for the purpose of paying for engineering services by the Larson Design Group for the Keuka Park Sewer District Indian Pines Pump Station Forcemain Replacement project, as detailed in the letter from Larson Design Group last dated February 13, 2015.

The Town Board of the Town of Jerusalem further resolves to authorize the Town Supervisor or Deputy Town Supervisor to sign the Task Order with Larson Design Group associated with this project.

RESOLUTION #69-15

AUTHORIZE ASSESSOR ATTENDANCE AT COMMERCIAL/INDUSTRIAL VALUATION

On a motion of Councilor Parson, seconded by Councilor Dinehart, the following was

ADOPTED	Ayes	3	Dinehart, Parson, Steppe
	Nays	1	Jones

Resolved Assessor Vernon Brand be authorized to attend Commercial/Industrial Valuation training in Ithaca, NY on July 14-17, 2015 at an estimated cost of \$530.00.

RESOLUTION #70-15

AUTHORIZE CEO ATTENDANCE AT G/FLRPC SPRING WORKSHOP

On a motion of Councilor Steppe, seconded by Councilor Parson, the following was

ADOPTED	Ayes	4	Dinehart, Jones, Parson, Steppe
	Nays	0	

Resolved CEO John Phillips be authorized to attend Genesee/Finger Lakes Regional Planning Council Spring Workshop in Pittsford, NY on May 14, 2015 at a cost of \$75.00.

RESOLUTION #71-15

AUTHORIZE HIGHWAY SUPERINTENDENT ATTENDANCE AT 2015 HIGHWAY SCHOOL

On a motion of Councilor Jones, seconded by Councilor Dinehart, the following was

ADOPTED	Ayes	4	Dinehart, Jones, Parson, Steppe
	Nays	0	

Resolved Highway Superintendent Rob Martin be authorized to attend Association of Towns 2015 Highway School in Ithaca, NY on June 1-3, 2015 at a cost of \$110.00.

RESOLUTION #72-15

New York Rural Water Association's 36<sup>TH</sup> Annual Technical Conference & Exhibition 2015

On a motion of Councilor Dinehart, seconded by Councilor Steppe, the following was

ADOPTED	Ayes	4	Dinehart, Jones, Parson, Steppe
	Nays	0	

Whereas; New York Rural Water Association's is hosting the 36<sup>th</sup> Annual Technical Conference & Exhibition May 18, 2015 through May 21, 2015 at the Turning Stone Resort in Verona, New York;

Whereas; accreditation of operator contact hours will be given for attendance;

Whereas operator contact hours are a requirement of the NYS Department of Health for recertification;

Whereas; training is included in the 2015 Water / Sewer budgets;

Therefore be it resolved to authorize attendance of (1) person from the Water / Sewer Department to attend the New York Rural Water Association's 36<sup>th</sup> Annual Technical Conference & Exhibition May 19 and May 20, 2015 including hotel accommodations for a cost not to exceed \$650.00.

RESOLUTION #73-15

2015 BUDGET AMENDMENT - MANDATORY FEMA AUDIT EXPENSE

On a motion of Councilor Dinehart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	4	Dinehart, Jones, Parson, Steppe
	Nays	0	

Whereas, the Town expended over \$500,000.00 in federal funds during the fiscal year 2014 due to the May flood; and

Whereas, an independent audit (Single Audit) of such federal funds must be conducted in accordance with the Federal Office of Management and Budget Circular A-133; and

Whereas, the Single Audit requirement is an unforeseen expense for 2015, now, therefore

Be it resolved that the 2015 General Fund budget be modified as follows:

Decrease Contingent code 1990.4	\$ 4,000.00
Increase Budget code 1340.4	\$ 4,000.00

TOWN HALL PHONE SYSTEM

Empire Telephone will be submitting a proposal for a new phone system at the Town Hall.

RESOLUTION #74-15

AUTHORIZE ORGANIZATION OF TOWN RECORDS

On a motion of Councilor Jones, seconded by Councilor Dinehart, the following was

ADOPTED	Ayes	3	Dinehart, Jones, Steppe
	Nays	1	Parson

Whereas the records management project authorized by Resolution #78-14 was not complete because of illness which limited the hours worked to 35.25; now, therefore be it

Resolved the Town Board authorize Meredyth McMichael to assist the Records Management Officer in organizing records previously stored in the Highway Barn in accordance with the MU-1 at an hourly rate of \$10.00 to be paid from accounting code 1430.1 personal services.

PUBLIC COMMENT

Mrs. English requested an update on the following matters brought to the Board in March:

1. The delinquent house that needs to be addressed at 7951 East Bluff Drive before it causes damage to our road. Councilor Jones checked on it. Code Enforcement Officer Phillips is sending the owner a letter.
2. It was suggested the topic of leaves be taken back to the Bluff Point Association as the Town would be required to provide this service to the entire town which consists of 150+ miles of road for leaf pick-up.

Yates County Legislator Doug Paddock stated the Finance Committee recently met and encourages Jerusalem to begin a revaluation.

Councilor Parson stated there will not be a Farmers' Market in Branchport this year.

Jerusalem Town Board  
April 15, 2015

With there being no further business, the meeting was adjourned at  
8:36 P.M.

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Sheila McMichael, Town Clerk