

Minutes of the regular monthly meeting of the Jerusalem Town Board held on July 19, 2023 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Bird, Jones, Lent, Purdy, Town Clerk McMichael, Highway Superintendent Hurd.

GUESTS: Tim Cutler, Chris Bailey, Jim Riesenberger

Excused: Councilor Lent, Superintendent Hurd

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

CHANGES TO THE AGENDA

The following were added to the agenda:

- Declare Sewer Department Used Bioxide Tanks as Surplus Equipment
- Habitat for Humanity Request - Water/Sewer Connection Fee Waiver

RESOLUTION #97-23

APPROVAL OF MINUTES

On a motion of Councilor Bird, seconded by Councilor Purdy, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
 Nays 0

Resolved that the minutes of the June 21, 2023 meeting be approved as read.

RESOLUTION #98-23

AUDIT OF CLAIMS

On a motion of Councilor Jones, seconded by Councilor Purdy, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
 Nays 0

Resolved that the bills be paid as presented in the following amounts:

General:	\$29,433.61
Outside Village	\$ 3,564.83
Highway DB:	\$17,4913.01
Sewer:	\$15,0809.37
Water:	\$11,881.10
Branchport Light	\$ 459.33
Escrow	\$ 5,577.00

June Utilities:

General:	\$ 4,427.45
Outside Village:	\$ 46.87
Highway DB:	\$ 534.99
Branchport Light:	\$ 482.51

Sewer: \$ 333.50
Water: \$ 550.88
Trust: \$25,009.77

RESOLUTION #99-23
SUPERVISOR REPORT

On a motion of Councilor Purdy, seconded by Councilor Jones, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of June 2023 be accepted as presented.

TOWN OFFICIALS
HIGHWAY SUPERINTENDENT

- Supervisor Sisson reported the highway department continues black topping and oiling roads.

COUNCIL

- Councilor Purdy will submit a CFA grant application requesting \$40,000 to help fund the Comprehensive Master Plan consultant by July 31st. There is a 10% local match.
- Councilor Jones stated Clean Up Day collections were down a bit from last year. The tires collected have been picked up.

SUPERVISOR

- Supervisor Sisson continues to serve as the Water/Sewer Department Head.
- Overhead power lines pulled down last weekend in Branchport left the Town Office without internet and phones on Monday and Tuesday until noon.

RESOLUTION #100-23
RESOLUTION MAKING A DETERMINATION OF NO SIGNIFICANT ADVERSE ENVIRONMENTAL IMPACTS ASSOCIATED WITH THE PROPOSED TOWN OF JERUSALEM EAST BLUFF DRIVE RECONSTRUCTION PROJECT, LOCATED IN THE TOWN OF JERUSALEM, YATES COUNTY, NEW YORK, PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT

On a motion of Councilor Bird, seconded by Councilor Purdy, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
Nays 0

WHEREAS, The Town of Jerusalem Board recognizes the proposed East Bluff Drive Reconstruction Project located in the Town of

Jerusalem, New York (the proposed "Action") as an Unlisted Action under the provisions of 6NYCRR Part 617; and

WHEREAS, The Town of Jerusalem Board recognizes the need to act as Lead Agency for the purposes of conducting a review of the Action under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, an Environmental Assessment Form (Parts 1, 2, and 3) ("EAF") submitted to and reviewed by the Town of Jerusalem Board identified Involved and Interested Agencies under SEQRA; and

WHEREAS, pursuant to 6NYCRR Part 617.6, the Town of Jerusalem's engineering consultant, Larson Design Group, forwarded the EAF and supplemental information to the Involved and Interested Agencies on June 12, 2023, advising the agencies of the Town Board's intention to serve as Lead Agency for review of the proposed Action; and

WHEREAS, no Agency has objected to the designation of the Town of Jerusalem Board as the Lead Agency for this Action; and

WHEREAS, the Town of Jerusalem Board has now received and reviewed Parts 1, 2, and 3 of the EAF for the proposed action and all supporting documentation appended thereto; and

WHEREAS, the Town of Jerusalem has thoroughly analyzed the identified areas of environmental concern to determine whether the proposed Action may have a significant effect upon the environment; and

WHEREAS, the Town of Jerusalem has reviewed the criteria for determining significance specified in 6NYCRR Part 617.7 and has therefore recommended that a Notice of Determination of No Significant Impact ("DONSI") be adopted; now therefore, be it

RESOLVED, that the Town of Jerusalem Board, as the designated Lead Agency for the environmental review of the proposed Action, after consideration of the full SEQR record does hereby adopt this Notice of DONSI for the proposed Action; and be it

RESOLVED, that the Supervisor of the Town of Jerusalem is hereby authorized and empowered to complete and sign the EAF for the proposed Action in accordance with the intent of this Resolution.

RESOLUTION #101-23

EAST BLUFF DRIVE RECONSTRUCTION PROJECT EASEMENTS

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson

Nays 0

Resolved the Supervisor be authorized to execute the easements required for the East Bluff Drive reconstruction project for parcels 117.62-1-13.2, 117.62-1-5, 117.62-1-6.

RESOLUTION #102-23

AWARD EAST BLUFF DRIVE RECONSTRUCTION PROJECT BID

On a motion of Councilor Bird, seconded by Councilor Jones, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
Nays 0

Whereas the East Bluff Drive Reconstruction Project generally consisting of a modular block retaining wall and full depth roadway reconstruction along East Bluff Drive to repair a landslide which occurred in 2020. was advertised and bids opened on July 14, 2023. The bid result was:

L.C. Whitford Co., Inc., Wellsville NY \$995,000.00

Now, therefore, be it resolved that the East Bluff Drive Reconstruction Project be awarded to L.C. Whitford, Co., Inc. in the amount of \$995,000 as the sole bidder.

HIGHWAY MEDIUM EQUIPMENT OPERATOR (MEO)

The Highway Department would like to implement a transition plan to address anticipated retirements by filling one vacant MEO position. Civil Service has advised we need to create a Medium Equipment Operator trainee position to hire an applicant who does not currently hold a CDL license.

RESOLUTION #103-23

LETTER OF SUPPORT - VILLAGE OF PENN YAN SEWER PROJECT

On a motion of Councilor Bird, seconded by Councilor Jones, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
Nays 0

Resolved the Supervisor be authorized to submit a letter of support for the Village of Penn Yan's efforts to complete the Sewer Headworks & Forcemain Project. They are seeking grant funds to reduce the cost to users for this project estimated at \$6,185,000.

RESOLUTION #104-23

RECOGNIZE AUGUST 7 PURPLE HEART DAY

On a motion of Councilor Bird, seconded by Councilor Purdy, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson

Nays 0

Resolved the Town recognizes August 7th as Purple Heart Day.

RESOLUTION #105-23
AUTHORIZE SUBMISSION OF 2023 CONSOLIDATED FUNDING APPLICATION FOR A
COMPREHENSIVE PLAN UPDATE

On a motion of Councilor Jones, seconded by Councilor Bird, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
Nays 0

WHEREAS, the Town of Jerusalem desires to submit to the Empire State Development Agency an application for grant funding to update the Town's 2006 Comprehensive Plan; and

WHEREAS, in accordance with application requirements, a local match of 10% of the requested grant amount must be provided by the Town of Jerusalem;

NOW, THEREFORE, BE IT RESOLVED, that the Jerusalem Town Council supports the submission of the Comprehensive Plan Update application seeking \$40,000 in grant funds to undertake and complete this Update; and be it further

RESOLVED, that the Jerusalem Town Council will include \$4,000 in the Town's 2024 General Fund budget as the local match; and be it further

RESOLVED, that the Town Supervisor is authorized to sign any documents related to the grant application.

RESOLUTION #106-23
AUTHORIZE SANITARY SEWER SLIP LINING BID - LAKE AVENUE

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
Nays 0

Whereas the Town of Jerusalem, NY - Keuka Park Sewer Department - District #1 - is in need of sanitary sewer video inspection, heavy cleaning and slip lining maintenance.

Project location: Lake Avenue, Keuka Park, NY - Manhole #43, 44 and 45.

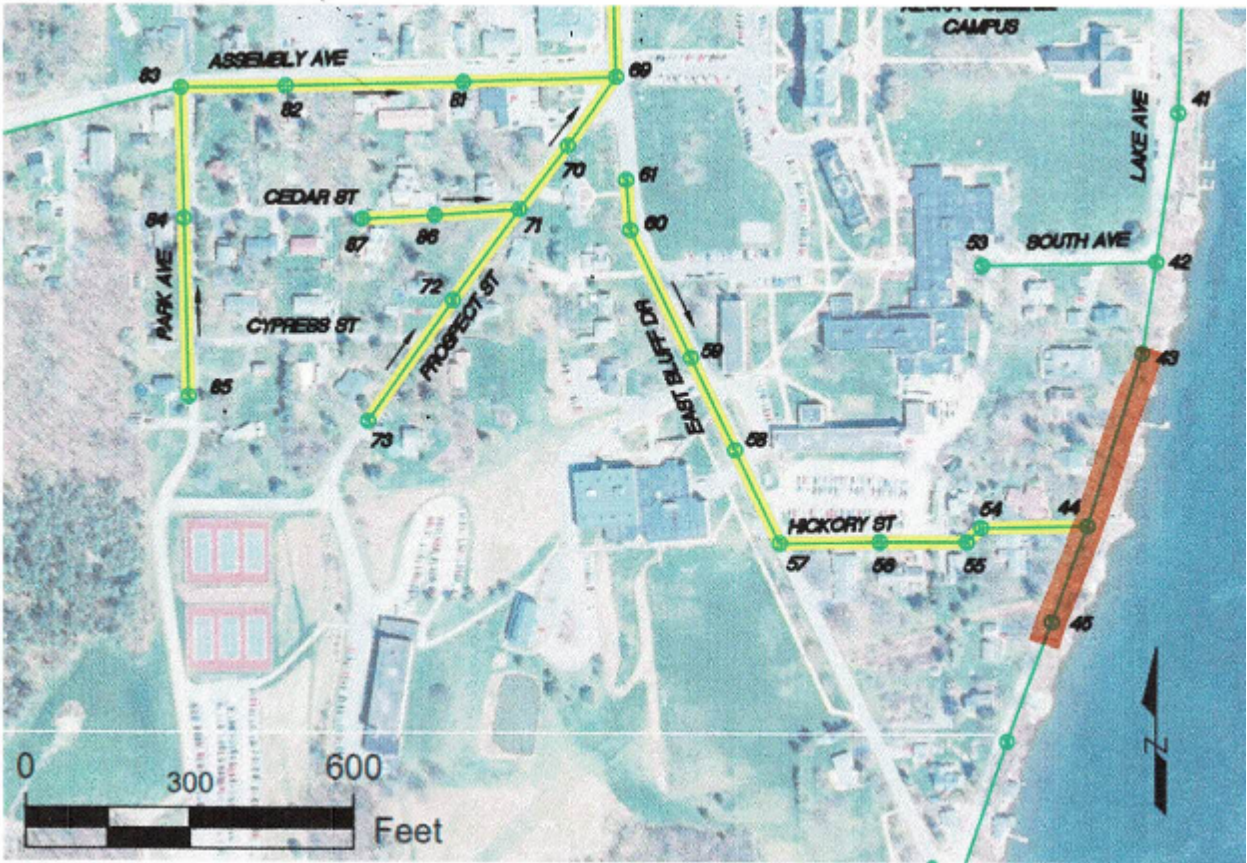
Project quotation requested to furnish the following:

Provide video inspection, heavy cleaning and install approximately 550 lf. of 8" Cured in Place Liner to existing sanitary sewer during 2023 season.

Project sketch is available from the Town Clerk.

The Town of Jerusalem reserves the right to reject any and all bids, and to waive any informality therein.

Therefore, be it resolved that the Town Clerk is authorized to place a proper legal notice on July 20, 2023 requesting the submission of bids for sanitary sewer video inspection, heavy cleaning and slip lining on Lake Ave., Keuka Park, NY - manhole 43 to manhole 45. Bids are due by August 11, 2023 at 10:00 A.M. to the Jerusalem Town Clerk, 3816 Italy Hill Road, Branchport, NY 14418.



RESOLUTION #107-23
SOLE SOURCE DETERMINATION AUTHORIZE PURCHASE OF SEWER GENERATOR AND CONTROL PANEL

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
 Nays 0

Whereas the Keuka Park Sewer Department District #1 is in urgent need of a backup generator and compatible Gorman Rupp control panel to improve efficiencies at the Keuka Park Sewer Station located at Central Avenue, Penn Yan; and

Whereas the Town of Jerusalem Procurement Policy and New York State Finance Law Section 163 purchasing services and commodities allow sole source procurement when properly justified; and

Whereas the Town purchases Gorman Rupp pumps from Siewert Equipment, 175 Akron Street, Rochester NY 14609; and

Whereas Siewert Equipment will provide the Town with a sole source designation letter; now, therefore, be it

Resolved that a 60-kW natural gas generator with soft start, VFD (variable frequency drive) or high efficiency motor be ordered including panel installation, startup and annual maintenance inspection from Siewert Equipment as the sole source provider.

RESOLUTION #108-23

DECLARE SEWER DEPARTMENT USED BIOXIDE TANKS AS SURPLUS EQUIPMENT

On a motion of Councilor Purdy, seconded by Councilor Jones, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
 Nays 0

Resolved that one 1,000 gallon used plastic bioxide tank and one 2,000 gallon used plastic bioxide tank be declared as surplus equipment. The sale of both tanks; either together or collectively be advertised; and be it further

Resolved that the proceeds from the sale of said tanks be deposited into the 2655 account.

RESOLUTION #109-23

HABITAT FOR HUMANITY SEWER CONNECTION FEE WAIVER REQUEST

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED Ayes 4 Bird, Jones, Purdy, Sisson
 Nays 0

Whereas the Comprehensive Plan supports offering a wide range of residential living opportunities to its residents at every income level; and

Whereas the Consolidated Funding Application requesting grant monies to update our Comprehensive Plan states the Town will partner with non-profits to address blighted residential properties; and

Whereas Habitat for Humanity is a non-profit entity that is dedicated to building adequate, decent, affordable houses for Yates County families in need; and

Whereas Habitat for Humanity is constructing a house at 308 Cedar Street and possibly a second house on Assembly Avenue; now, therefore, be it

Resolved that water and sewer application fees be waived on Habitat for Humanity housing projects.

YATES COUNTY REPORT

- Legislator Killen presented the County report.
- Legislator Killen will take Supervisor Sisson's requests back to the Legislature to add 1% to the occupancy tax that would be collected and given back to the Towns and to distribute the County road millings proportionately with the townships' miles of roads.
- Legislator Cutler distributed the latest draft of the Yates County Farmland Protection Plan to the Planning and Town Boards. The County anticipates its adoption by November 2023.
- A healthcare consortium including the County and Towns is being reviewed as a cost saving measure under the State mandated County Shared Services Initiative (CSSI) program.

With there being no further business, on a motion of Councilor Bird, seconded by Councilor Purdy, the meeting was adjourned at 8:04 P.M.

Sheila McMichael, Town Clerk