

Minutes of the regular monthly meeting of the Jerusalem Town Board held on January 18, 2023 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Bird, Jones, Lent, Purdy, Town Clerk McMichael.

GUEST: Doug Paddock

Excused: Highway Superintendent Hurd

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #18-23
CHANGES TO THE AGENDA

On a motion of Councilor Bird, seconded by Councilor Purdy, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved Declare Assessor's Subaru as Surplus Equipment be added to the agenda.

RESOLUTION #19-23
CHANGES TO THE AGENDA

On a motion of Councilor Bird, seconded by Councilor Purdy, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved amending the KPSW Fee Schedule be added to the agenda.

RESOLUTION #20-23
APPROVAL OF MINUTES

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved the minutes be approved as amended:
December 21, 2022 Councilor Report

- The Village ~~held~~ will hold a public hearing ~~December~~ January 17th required for their CDBG Grant award for microcystin related water plant improvements.

January 4, 2023 Correct vote on Resolution #12-23

DEFEATED Ayes 1 Sisson
 Nays 4 Bird, Jones, Lent, Purdy, ~~Sisson~~

RESOLUTION #21-23
AUDIT OF CLAIMS

On a motion of Councilor Jones, seconded by Councilor Purdy, the

following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved that the bills be paid as presented in the following amounts:

General: \$18,852.36
Outside Village \$ 1,051.18
Highway DB: \$ 1,127.98
Sewer: \$ 4,461.90
Water: \$10,357.44
Branchport Light \$ 539.01

December Utilities:

General: \$ 8,574.55
Outside Village: \$ 361.82
Highway DB: \$31,700.29
Sewer: \$ 427.57
Water: \$ 2,815.98

RESOLUTION #22-23

SUPERVISOR REPORT

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved that the Supervisor's Report on the Town's finances for the month of December 2022 be accepted as presented.

RESOLUTION #23-23

AMEND 2023 WATER & SEWER DEPARTMENT FEE SCHEDULE

On a motion of Councilor Purdy, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved the following amendments to the 2023 Water & Sewer Department Fee Schedule be approved:

Application Fee ~~\$350~~ \$500
Grinder Pump rebuilt \$1,700

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Deputy Superintendent Sisson is currently covering while Superintendent Hurd is off on personal leave.

COUNCIL

- Councilor Purdy will share the final Short Term Rental local law adopted by the Village of Penn Yan.
- Councilor Bird noted a discrepancy with Resolution #2-23 Building Permit Fee roofing amendment and Town Code §160-65 A.2. Building Permits that states a permit does not have to be obtained to implement minor repairs (i.e., roof replacement, windows, interior alterations or alterations without additions) that do not increase the exterior dimension of a structure that will need to be amended.
- A joint meeting of the Planning, Zoning and Town Boards is being planned. Councilor Bird will share the proposed power point presentation with the Board.
- Councilor Bird recommends the Town renew our \$295 New York Planning Federation membership as it is a beneficial planning and zoning resource.
- Councilor Jones stated the Zoning Board tabled the applications at their January meeting.
- Clean Up Day is scheduled June 17, 2023, 8:30-12:30.

SUPERVISOR

- The Board thanked Supervisor Sisson for assisting the Water & Sewer Department as one position remains vacant. Only one application has been received to date. The State Civil Service test has been ordered for this position. The cumbersome Civil Service process was discussed.

RESOLUTION #24-23

2022 Year End Budget Modifications

On a motion of Councilor Purdy, seconded by Councilor Bird, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved the 2022 year end budget modifications be accepted:
General A fund

From: 1990.4-Contingent \$16,999.06

To:

1340.4 Budget	\$2,917.00
1410.1 Clerk	\$ 0.06
1420.4 Attorney	\$ 93.00
1620.4 Building	\$6,581.00
1670.4 Printing/Mailing	\$ 302.00
1910.4 Insurance	\$2,750.00
5182.4 Street Lights	\$4,356.00

From: 9010.8 Retirement \$3,646.00
To:
5182.4 Street Lights \$3,646.00

From: 5010.4 Highway \$796.00
To:
5010.1 Highway \$796.00

General B fund

From: 8020.4 Planning \$1,091.00
To:
1340.4 Budget \$1,000.00
8020.1 Planning \$ 91.00

From: 9010.8 Retirement \$3,628.00
To:
8010.4 Zoning \$3,628.00

Water fund

From: 8340.4 Transmission/ \$28,416.00
To:
8320.4 Source Supply \$28,416.00

Sewer fund

From: 1990.4 Contingent \$5,149.00
To:
8120.1 Sanitary Sewers PS \$ 775.00
8189.4 Grinder Pumps \$4,374.00

RESOLUTION #25-23

Authorize Water Grade C & D Operator Certification Training

On a motion of Councilor Bird, seconded by Councilor Lent, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
Nays 0

Whereas the NYS Health Department requires the Keuka Park Water District operator have a Class C and Class D Operator Certification; and

Whereas the Water Operator/Sewer Maintainer position remains vacant; and

Whereas Highway employees have offered to provide assistance with Water/Sewer Department operations; now, therefore, be it

Resolved up to five (5) employees be authorized to attend the Class C and Class D Operators certification courses. This certification expense to be funded from 8340.4.

RESOLUTION #26-23

Amend Resolution #10-23 Establish Salaries

On a motion of Councilor Purdy, seconded by Councilor Jones, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Whereas Resolution #10-23 adjusted salaries due to an increase in minimum wage; and

Whereas said State Minimum Wage Law does not apply to public agencies; and

Whereas employees of public agencies are usually covered by the Federal Minimum Wage; now, therefore, be it

Resolved that the following rate per hour be set for the following employees:

Secretary to Assessment Board of Review	\$13.30
Planning Board Secretary-Robin Johnson	\$13.00

RESOLUTION #27-23

Declare Assessor's 2009 Subaru as Surplus Equipment

On a motion of Councilor Bird, seconded by Councilor Purdy, the following was

ADOPTED Ayes 5 Bird, Jones, Lent, Purdy, Sisson
 Nays 0

Resolved that the 2009 Subaru Forester (vin #JF2SH63649H726836) be declared as surplus equipment and the sale of said vehicle be advertised; and be it further

Resolved that the proceeds from this sale will be deposited into the 2665 account.

YATES COUNTY REPORT

Legislator Paddock presented the monthly County report.

With there being no further business, on a motion of Councilor Jones, seconded by Councilor Lent, the meeting was adjourned at 8:10 P.M.

Sheila McMichael, Town Clerk

2023 KEUKA PARK SEWER & WATER DEPARTMENT FEE SCHEDULE

WATER:	FEE:
Application Fee	\$500.00
**Impact Fee	\$ Multiplied by number of EDU's
Turn On/Off	First on/off per year-NC; subsequent on/off \$45.00
Meter (new and/or replacement)	Cost
*Hourly Rate	\$ 45.00 per hour
*After Hour Call in Rate	\$ 135.00 per hour (minimum billing – 3 hours)
*Parts	Cost

SEWER:	FEE:
Application Fee	\$500.00
** Impact Fee Districts;	
Original, Ext. 1 & 3	\$ 0.00
** Impact Fee District 2:	\$596.00
Turn On/Off	First on/off per year-NC; subsequent on/off \$45.00
*Hourly Rate	\$ 45.00 per hour
*After Hour Call in Rate	\$ 135.00 per hour (minimum billing – 3 hours)
*Parts	Cost
Grinder Pump – new	Cost
Grinder Pump – rebuilt	\$1,700

Return Check	\$ 20.00 per returned check
Relevy Fee	\$ 50.00 per account (minimum relevy amount \$50.00)

*Fees would only apply to repairs made due to customer negligence or request.

**Impact fee will apply to vacant property or property that is split from a parcel of land that is permitted to connect to water and/or sewer and currently does not pay capital charge. It will not apply to those properties that have paid the lump sum payment for either water or sewer capital. Fee will be equal to the current capital charge for that district multiplied by the number of EDU's. They will also be charging an application fee in addition to the impact fee. Capital charges for water commence when building permit is issued or when water meter has been installed and inspected. Sewer charges commence when sewer connection is approved by KPSW personnel.

***Water and Sewer permits are valid for 90 days. Permits may be renewed one time for a total of 180 days for no additional charge. After 180 days, the original permit will become void, and the applicant will need to re-apply for water and/or sewer connection permit and pay an additional application fee of \$350.00.