

Minutes of the regular monthly meeting of the Jerusalem Town Board held on June 16, 2021 at 7:00 P.M. PRESENT were: Supervisor Sisson, Councilors Jones, Lent, Stewart, Town Clerk McMichael, Highway Superintendent Hurd.

GUESTS: Tim Cutler, Jay Daniels, Sara Goff, Ed Bronson, Sarah Purdy.

Supervisor Sisson called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #83-21  
CHANGES TO THE AGENDA

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED       Ayes       4   Jones, Lent, Sisson, Stewart  
                  Nays        0

Resolved the following items be added to the agenda:

- Code Enforcement Office Resolution
- TOJ Newsletter

RESOLUTION #84-21  
APPROVAL OF MINUTES

On a motion of Councilor Jones, seconded by Councilor Lent, the following was

ADOPTED       Ayes       4   Jones, Lent, Sisson, Stewart  
                  Nays        0

Resolved that the minutes of the June 16, 2021 meeting be approved as read.

RESOLUTION #85-21  
AUDIT OF CLAIMS

On a motion of Councilor Stewart, seconded by Councilor Lent, the following was

ADOPTED       Ayes       4   Jones, Lent, Sisson, Stewart  
                  Nays        0

Resolved that the bills be paid as presented in the following amounts:

General:	\$ 5,118.64
Outside Village	\$ 292.01
Highway DB:	\$64,442.19
Sewer:	\$62,597.07
Water:	\$34,822.13
Branchport Light	\$ 106.99
Capital	\$11,956.00

May Utilities:

General:	\$	425.22
Outside Village:	\$	70.66
Sewer:	\$	206.89
Water:	\$	322.19
Trust:		\$24,783.12

RESOLUTION #86-21

SUPERVISOR REPORT

On a motion of Councilor Jones, seconded by Councilor Lent, the following was

ADOPTED       Ayes       4    Jones, Lent, Sisson, Stewart  
                  Nays        0

Resolved that the Supervisor's Report on the Town's finances for the month of May 2021 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Skyline and East Bluff Drive are ready to be oiled and stoned. Gravel roads will be worked on next.

WATER/SEWER REPORT

- Keuka Lake State Park water tanks #3 and #4 are scheduled for inspection with any needed repairs budgeted in 2022.
- Water Operator/Wastewater Maintainer Kasey Christensen attended a New York Rural Water Association seminar in Seneca Falls today for credit needed to maintain his Department of Health certification. The cost was \$50.00.
- Water Operator/Wastewater Maintainer Brad Donovan accompanied the NYMIR appraiser to update our insurance policy building values for all water and sewer structures.
- Jerusalem and Milo are considering changing to Liberty grinder pumps.
- The Water/Sewer Department is working short-handed due to personal reasons.

COUNCIL

- Clean Up Day is Saturday, June 19<sup>th</sup>.

SUPERVISOR

- The Summer Recreation Program is cancelled due to staffing shortages. There is no life guard at the State Park.
- Supervisor Sisson attended Grievance Day. 102 grievances were

filed.

- Carol Warren is resigning as Court Clerk on July 16, 2021.
- Glenn Herbert resigned from the Zoning Board. We have a letter of interest on file from Randy Rhoads to serve as an alternate.
- Supervisor Sisson worked with the Finger Lakes Museum and will issue a quarterly Town newsletter.

45-DAY ASSESSMENT SERVICES REFERENDUM

No petition was filed with the Town Clerk within forty-five days after the date of adoption of Resolution #67-21 Authorizing the Town to Negotiate an Agreement for Assessment Services with Yates County in accordance with RPTL 1537.

CODE ENFORCEMENT OFFICER (CEO) VACANCY

Supervisor Sisson is responding to calls to the CEO cell phone. The Town of Benton CEO assisting with coverage when needed. Internal processes have been established to keep the Supervisor updated during the interim.

ASSESSOR VACANCY

Terry Kwiecinski applied for the Assessor position. A meeting is scheduled with the County on June 21<sup>st</sup> to review their proposed agreement for assessing services.

RESOLUTION #87-21

AMEND 284 AGREEMENT FOR EXPENDITURE OF HIGHWAY MONEYS

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	4	Jones, Lent, Sisson, Stewart
	Nays	0	

Whereas the Town Board entered in the Agreement for the Expenditure of Highway Moneys pursuant to the provision of Section 284 of the Highway Law on February 17, 2021; and

Whereas Highway Superintendent Hurd desires to include Skyline Drive in the 2021 permanent improvements; now, therefore, be it

Resolved the Town Board enter into the Highway 284 Agreement as amended.

RESOLUTION #88-21

APPROVE NYSEG HIGHWAY PERMITS - 7282 & 5929 EAST BLUFF DRIVE

On a motion of Councilor Jones, seconded by Councilor Lent, the following was

ADOPTED	Ayes	4	Jones, Lent, Sisson, Stewart
	Nays	0	

Resolved the NYSEG Highway Permit to excavate two 4'X4' openings and to punch 7282 East Bluff Drive for the purpose of installing a new ½" MP-Poly gas service that will serve one new residential customer be approved as outlined in NYSEG Work Order #801000388416; and, be it further

Resolved the NYSEG Highway Permit to excavate two 4'X4' openings and to punch 5929 East Bluff Drive for the purpose of installing a new ½" MP-Poly gas service that will serve one new residential customer be approved as outlined in NYSEG Work Order #801000393973.

RESOLUTION #89-21

APPOINT COURT CLERK - TAMMY HULLINGS

On a motion of Councilor Lent, seconded by Councilor Jones, the following was

ADOPTED       Ayes       3   Jones, Lent, Sisson  
                  Nays        0  
                  Abstain 1   Stewart

Resolved Tammy Hullings be appointed Court Clerk at an hourly rate of \$14.00 effective June 17, 2021.

RESOLUTION #90-21

CODE ENFORCEMENT COOPERATIVE AGREEMENT WITH PENN YAN

On a motion of Councilor Lent, seconded by Councilor Jones, the following was

ADOPTED       Ayes       4   Jones, Lent, Sisson, Stewart  
                  Nays        0

Whereas our Code Enforcement Officer resigned on June 11, 2021; and

Whereas the Municipal Cooperation Agreement for Code Enforcement Activities expired May 17, 2021; now, therefore, be it

Resolved the Supervisor be authorized to renew the cooperative agreement with the Village of Penn Yan for Code Enforcement coverage.

RESOLUTION #91-21

WAIVE 30-DAY REVIEW – ESPERANZA MANSION LIQUOR LICENSE APPLICATION

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED       Ayes       4   Jones, Lent, Sisson, Stewart  
                  Nays        0

Whereas Esperanza Mansion and Inn, LLC intends to file a liquor license application for the premises located at 3456 State Route 54A

and has requested the Town expedite the processing of their application; now, therefore, be it

Resolved the Town Board hereby waives the 30-day notice period mandated by the New York State Liquor Authority and directs Supervisor Sisson to submit a letter to this effect.

RESOLUTION #92-21

APPOINTMENT - ZONING BOARD MEMBER - JIM BIRD

On a motion of Councilor Jones, seconded by Councilor Lent, the following was

ADOPTED       Ayes       4   Jones, Lent, Sisson, Stewart  
                  Nays        0

Resolved Jim Bird be appointed to fulfill the unexpired term of Glenn Herbert on the Zoning Board through December 31, 2023.

RESOLUTION #93-21

APPOINTMENT - ZONING BOARD ALTERNATE - RANDY RHOADS

On a motion of Councilor Jones, seconded by Councilor Lent, the following was

ADOPTED       Ayes        4   Jones, Lent, Sisson, Stewart  
                  Nays        0

Resolved Randy Rhoads be appointed to fulfill the unexpired term of Jim Bird as an alternate on the Zoning Board through December 31, 2021.

RESOLUTION #94-21

CODE ENFORCEMENT COOPERATIVE AGREEMENT

On a motion of Councilor Lent, seconded by Councilor Jones, the following was

ADOPTED       Ayes        4   Jones, Lent, Sisson, Stewart  
                  Nays        0

Whereas our Code Enforcement Officer resigned on June 11, 2021; and

Whereas while recruiting efforts are underway, the position remains vacant; now, therefore be it

Resolved the Supervisor be authorized to execute needed agreement(s) with neighboring municipalities to provide interim coverage until the Code Enforcement Officer position is filled.

PUBLIC PORTABLE TOILET

In response to public request, the Town will place a portable toilet near Sugar Creek through Labor Day.

COMPREHENSIVE PLAN REVIEW SUBCOMMITTEE

Subcommittee Chair Cutler reported addresses have been obtained so the community survey can be printed and mailed.

PUBLIC COMMENT

- There will be a 4<sup>th</sup> of July parade and drive-through chicken BBQ in Branchport this year.
- Yates County Hazardous Waste Day is August 28<sup>th</sup>, 9:00-12:00.
- Current County position openings are posted.
- Voting re-districting may result in reducing Jerusalem districts from four to two.
- The Department of Motor Vehicles has fully reopened to pre-pandemic operations.
- Yates County Public Health continues to hold vaccination clinics.
- The Living Well, Our Town Rocks and Pro-Action are working with applicants in need of rental assistance.

With there being no further business, on a motion of Councilor Jones, seconded by Supervisor Sisson, the meeting wad adjourned at 7:53 P.M.

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Sheila McMichael, Town Clerk