

Minutes of the regular monthly meeting of the Jerusalem Town Board held on August 21, 2019 at 7:00 P.M. PRESENT were: Supervisor Killen, Councilors Anderson, Jones, Sisson, Stewart, Town Clerk McMichael, Highway Superintendent Martin, Town Engineer Ackart.

GUESTS: Tim Cutler, Jim Bird, Tony Hurd, Steve Castner.

Supervisor Killen called the meeting to order with the Pledge to the Flag at 7:00 P.M.

RESOLUTION #137-19

CHANGES TO THE AGENDA

On a motion of Councilor Jones, seconded by Councilor Sisson, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved the following items be added to the agenda:

- Create Full-Time Medium Equipment Operator Position
- Authorize Highway Superintendent to Appoint MEO
- Appointment of Sole Appointed Assessor
- Executive Session – Employment Matter of a Particular Person

RESOLUTION #138-19

APPROVAL OF MINUTES

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved that the minutes of the July 17, 2019 meeting be approved as read.

RESOLUTION #139-19

APPROVAL OF MINUTES

On a motion of Councilor Jones, seconded by Councilor Stewart, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved that the minutes of the August 2, 2019 Special meeting be approved as read.

RESOLUTION #140-19

AUDIT OF CLAIMS

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved that the bills be paid as presented in the following amounts:

General:	\$ 18,820.47
Outside Village	\$ 6,280.09
Highway DB:	\$198,946.98
Capital:	\$ 20,228.29
Sewer:	\$ 60,019.21
Water:	\$ 17,887.41
Branchport Light	\$ 380.81

July Utilities:

General:	\$ 2,418.22
Branchport Light	\$ 265.81
Sewer:	\$ 233.15
Water:	\$ 1,393.81
Trust:	\$34,301.36

RESOLUTION #141-19

SUPERVISOR REPORT

On a motion of Councilor Jones, seconded by Supervisor Killen, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

Resolved that the Supervisor's Report on the Town's finances for the month of July 2019 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- Dust oiling is complete.
- Oil and stoning will begin September 9th.

TOWN ENGINEER

- Notes of the August 8, 2019 KPSW meeting on file in the Office of the Town Clerk.
- A sewer connection permit will be issued to Lyonsmith Brewery upon receipt of their revised plans.
- The water capital rehab project has been difficult due to the plethora of underground utilities installed by Keuka College on their campus over the years.
- The painting of Keuka Park Tank #2 will be put out for bid.

ASSESSOR

- Report on file.

COUNCIL

- The offices will be closed tomorrow from 12:00-1:00 for the staff picnic.

SUPERVISOR

Ken Smith has resigned as an alternate on our Zoning Board effective October 1, 2019. Supervisor Killen thanked Mr. Smith for his service to the Town.

SUBCOMMITTEE REPORT

KENNEL REGULATIONS

Numerous comments received have provided a lot of new information on the proposed kennel regulations (Local Law E of 2019). Councilor Sisson will follow-up and meet with Zoning Board Chair Herbert.

DISCUSSION - SCREENER BID

Ted Appleton, Emerald Equipment requested the Board consider purchasing the screener using best value as opposed to low bid. Review of the bids indicated all items were checked. A price difference of \$5,800 could not be justified between the low bid and Emerald Equipment.

RESOLUTION #142-19

RESOLUTION - AWARD SCREENER BID

On a motion of Councilor Stewart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Anderson, Jones, Killen, Sisson, Stewart
	Nays	0	

Whereas five quotes were received in response to the Proposal for a new track mounted incline screener per Resolution #136-19 as follows:

Baschmann Services	Aztec GT145	\$300,860
Baschmann Services	Anaconda SR514	\$220,050
Smith Heavy Equipment	Terex Finaly 683	\$194,386
Emerald Equipment	Chieften 1400	\$194,800
Tora Crushing	McClosky S130	\$189,000

Resolved that the bid be awarded to the low bidder, Tora Crushing, East Syracuse, NY in the amount of \$189,000; and, be it further

Resolved the 2019 Highway DB budget be amended as follows:

5130.2 increased	\$189,000
Unappropriated fund balance decreased	\$189,000

RESOLUTION #143-19

AUTHORIZE LETTER OF SUPPORT - YATES COUNTY HUMANE SOCIETY COMPANION ANIMAL CAPITAL FUND GRANT

On a motion of Councilor Sisson, seconded by Councilor Anderson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Resolved the Supervisor be authorized to send a letter of support for the Yates County Humane Society Companion Animal Capital Fund Grant application.

RESOLUTION #144-19

2019 BUDGET AMENDMENT - HIGHWAY DB CHIPS

On a motion of Councilor Jones, seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Whereas, the NYS Department of Transportation permits a "rollover" amount for which was allocated within the prior year CHIPS, Local Pave NY & Extreme Winter Recovery funding; and

Whereas, the Town of Jerusalem is scheduled to receive a "rollover" amount of \$14,576.15; and

Whereas, Highway Superintendent Martin desires the 2019 Highway DB budget reflect such

NOW BE IT RESOLVED that the Highway DB budget for 2019 be amended as follows

Increase Revenue 3501 (State Aid)	\$14,576.15
Increase Expense 5112.4 (Permanent Improvement)	\$14,576.15

RESOLUTION #145-19

Authorize Keuka Park Sewer & Water Dept. to purchase the Micro Soft Access Database software program for the department.

On a motion of Councilor Stewart, seconded by Supervisor Killen, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Whereas, the Keuka Park Sewer & Water Dept. is in need of database program to record, track and maintain grinder pumps information.

Now be it resolved that the Keuka Park Sewer & Water Dept. may purchase the Micro Soft Access Database software program and

installation for no more than \$300.00; expense would be funded by appropriation code 8189.4.

RESOLUTION #146-19

APPROVE CONTRACTOR'S APPLICATION FOR PAYMENT

On a motion of Councilor Stewart, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Whereas, the Water Capital Project in Keuka Park was awarded to V & B Underground Utilities, Inc. in the amount of \$540,932.00 (Resolution #62-19); and

Whereas, said contractor has submitted an application for payment for quantities earned to July 31, 2019; therefore, be it

Resolved the Supervisor be authorized to sign the Certificate for Payment for \$115,067.80.

RESOLUTION #147-19

AUTHORIZE SUPERVISOR TO EXECUTE YOUTH BUREAU CONTRACT

On a motion of Supervisor Killen, seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Resolved the Supervisor be authorized to execute the Agreement for provision of services between the Town of Jerusalem under the Youth Development funding stream for the Summer Recreation Program.

RESOLUTION #148-19

ADVERTISE FOR ZONING BOARD VACANCY

On a motion of Supervisor Killen, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Whereas Ken Smith will be resigning as an alternate on the Zoning Board; now, therefore, be it

Resolved a block ad be placed in the Town's official newspaper seeking applicants to fill the Zoning Board vacancy.

RESOLUTION #149-19

CREATE FULL-TIME MEDIUM EQUIPMENT OPERATOR POSITION

On a motion of Councilor Stewart, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Whereas there will be vacancy in the Highway Department as of January 1, 2020 when Tony Hurd assumes the position of Highway Superintendent; now, therefore, be it

Resolved that a MSD-222A Request for Additional Position In An Already Established Title/Classification form be submitted to Yates County Personnel for the full-time Medium Equipment Operator position.

RESOLUTION #150-19

Authorize Highway Superintendent to Appoint MEO

On a motion of Councilor Jones, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nays 0

Whereas Highway Superintendent Martin desires to fill the Medium Equipment Operator vacancy; now, therefore be it

Resolved Highway Superintendent Martin be authorized to hire a full-time MEO at a salary not-to-exceed \$19.22 per hour commensurate on their experience.

APPOINTMENT OF SOLE APPOINTED ASSESSOR

The appointment of the Sole Appointed Assessor was held following the Executive Session.

RESOLUTION #151-19

UPDATE EMAIL EXCHANGE TO MICROSOFT 365

On a motion of Councilor Stewart, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
 Nay 0

Resolved SCT be authorized to update the Town's email to Office 365 to resolve current issues with Gmail.

PUBLIC COMMENT

- Jim Bird thanked both the County and Town for enacting a Cold War Veterans Exemption.
- Legislator Cutler stated the County submitted a USDA grant to fund expanding broadband.
- Rob Schwarting has been named the Board of Elections Republican Commissioner due to the passing of Amy Daines.

RESOLUTION #152-19

AUTHORIZE EXPENDITURE FOR COUNTYWIDE WATER RESOURCE STUDY

On a motion of Supervisor Killen, seconded by Councilor Sisson, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
Nays 0

Resolved an amount not-to-exceed \$1,125 be authorized to pay Jerusalem's share of the local match cost of a countywide water resource study to be conducted by the County.

RESOLUTION #153-19

MOVE TO EXECUTIVE SESSION - EMPLOYMENT MATTER OF A PARTICULAR PERSON

On a motion of Supervisor Killen, seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
Nays 0

Resolved that this meeting be interrupted to enter into Executive Session to discuss the employment matter of a particular person.

The Executive Session convened at 7:32 P.M.

The following information was provided by Councilor Jones:

RESOLUTION #154-19

RETURN TO REGULAR SESSION

On a motion of Supervisor Killen, seconded by Councilor Stewart, the following was

ADOPTED Ayes 5 Anderson, Jones, Killen, Sisson, Stewart
Nays 0

Resolved that the Board return to regular session.

The Board reconvened in regular session at 8:14 P.M.

RESOLUTION #155-19

ASSESSOR SALARY

On a motion of Supervisor Killen, seconded by Councilor Stewart, the following was

ADOPTED Ayes 4 Anderson, Killen, Sisson, Stewart
Nays 1 Jones

Resolved the prorated amount from October-December 2019 be \$53,000 for the Assessor.

Jerusalem Town Board
August 21, 2019

DISCUSSION

Pay for Assessor Fischer.

With there being no further business, on a motion of Supervisor Killen, seconded by Councilor Sisson, the meeting was adjourned at 8:18 P.M.

Sheila McMichael, Town Clerk