

Minutes of the regular monthly meeting of the Jerusalem Town Board held on August 20, 2015 at 7:00 P.M. PRESENT were: Supervisor Killen, Councilors Dinehart, Jones, Parson, Steppe, Deputy Supervisor Stewart, Town Clerk McMichael, Highway Superintendent Martin, Town Engineer Ackart.

GUESTS: John Phillips, Tim Cutler, Doug Paddock, Ed Bronson, John Christensen; *Chronicle Express* Reporter

Supervisor Killen called the meeting to order with the Pledge to the Flag at 7:00 P.M.

CHANGES TO THE AGENDA:

Two resolutions were added to the agenda for window and door replacements at the Town Hall.

RESOLUTION #110-15

APPROVAL OF MINUTES

On a motion of Councilor Dinehart, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Dinehart, Jones, Killen, Parson, Steppe
	Nays	0	

Resolved that the minutes of the July 15, 2015 meeting be approved as read.

RESOLUTION #111-15

AUDIT OF CLAIMS

On a motion of Councilor Jones, seconded by Councilor Parson, the following was

ADOPTED	Ayes	5	Dinehart, Jones, Killen, Parson, Steppe
	Nays	0	

Resolved that the bills be paid as presented in the following amounts:

General:	\$ 10,705.32
Outside Village	\$ 77.55
Highway DB:	\$304,609.95
Sewer:	\$ 41,203.36
Water:	\$ 8,491.63

July Utilities:

General:	\$ 870.83
Outside Village:	\$ 180.56
Highway DB:	\$ 6,065.44
Sewer:	\$ 535.25
Water:	\$ 1,175.92
Trust:	\$26,119.03

RESOLUTION #112-15

SUPERVISOR REPORT

On a motion of Councilor Steppe, seconded by Councilor Jones, the following was

ADOPTED	Ayes	5	Dinehart, Jones, Killen, Parson, Steppe
	Nays	0	

Resolved that the Supervisor's Report on the Town's finances for the month of July 2015 be accepted as presented.

TOWN OFFICIALS

HIGHWAY SUPERINTENDENT

- Written Budget Highway report on file in the Office of the Town Clerk.
- The Highway continues to work on flood repairs.
- We anticipate black topping the salt storage building in mid-September.
- Supervisor Killen will correspond with the State Park in response to calls received regarding the condition of the road from Pepper to West Bluff Drive. The Zoning Assessing and Planning Clerk is looking for an agreement.
- Highway Superintendent Martin will continue working from his equipment replacement schedule as the estimate for our financial consultant to update the schedule was too costly.
- Compliments have been received from residents on West Bluff Drive and Ayers Road Ext. for timely responses by the Highway Department.
- Joe DeGeorge will be notified that some of the flag poles need to be replaced.

TOWN ENGINEER

- Notes of the August 11, 2015 KPSW meeting on file in the Office of the Town Clerk.
- We are working cooperatively with the Village of Penn Yan on the Indian Pines Pump Station Forcemain Replacement project.
- The proposed updates to the KWIC policies and procedures manual are being reviewed. Supervisor Killen will e-mail the proposed updates to the Town Board again.
- We are working cooperatively with Keuka College on the Keuka Commons Project.
- Water/Wastewater Maintainer Kasey Christensen received final approval on his license. All employment requirements have been met.

COUNCIL

- Councilor Parson announced the retirement of Code Enforcement Officer John Phillips in February 2016. Supervisor Killen is

working with Civil Service as the eligible list to hire from expired in July 2015. He is still awaiting receipt of the current job description and formal process requested from Civil Service.

#### SUPERVISOR

- Supervisor Killen and Town Engineer Ackart presented an overview of the sewer study to the Bluff Point Association.
- Supervisor Killen met with Keuka Park residents and Keuka College representatives to discuss the Keuka Commons Project. Issues include drainage, noise, traffic and parking.
- Most departments have turned in their 2016 budget worksheets. Meetings are held every other Friday to review department requests. Councilor Dinehart reported the NYS Insurance Board has tentatively approved a 10% increase in medical insurance premiums. The request was for 13.9%.
- Supervisor Killen is reducing his salary \$300. Town Board members are holding their salary. Salary requests from the Highway Superintendent and Town Clerk are in the worksheets.
- Supervisor Killen asked Town Clerk McMichael to outline discussions over the past two years to improve efficiencies by reorganizing staff. Other efficiency ideas include credit and debit cards, check scanning and utilizing WagSys.

#### SUBCOMMITTEE REPORTS

##### AGR ZONING REVIEW SUBCOMMITTEE

Proposed amendments received from the AGR Zoning Review Subcommittee will be incorporated with the two previous proposed AGR zoning amendments (A-2014 and A-2015). Discussion ensued regarding spot zoning and the need to define restaurant and café. This will be forwarded to Attorney Graff for legal input.

##### BRANCHPORT HAMLET SUBCOMMITTEE

The Hamlet Subcommittee is meeting next week.

##### RESOLUTION #113-15

##### TOWN HALL WINDOW REPLACEMENT

On a motion of Supervisor Killen, seconded by Councilor Parson, the following was

ADOPTED	Ayes	5	Dinehart, Jones, Killen, Parson, Steppe
	Nays	0	

Resolution to repair broken window and replace single pane windows on West side of Jerusalem Town Building.

Whereas a window has been broken on the West side of Jerusalem Town Building for an extended period and other windows are loose, and uninsulated

Whereas the Town Board had previously discussed replacing the windows and had volunteer labor who agreed to do the work, but the volunteers had rescinded their offer, so the repairs were not completed.

Whereas the windows can be replaced with new insulated double pane windows for a material cost of \$1300, and labor cost of \$1300, with two identical verbal quotes from Mahlon Smoker and Bill Falzone.

Therefore be it resolved that we approve expending \$2600 to remove and replace the damaged and loose windows on the West side of the Town of Jerusalem Building and award the bid to Mahlon Smoker.

RESOLUTION #114-15

TOWN HALL DOOR REPLACEMENT

On a motion of Councilor Jones, seconded by Councilor Dinehart, the following was

ADOPTED	Ayes	5	Dinehart, Jones, Killen, Parson, Steppe
	Nays	0	

Whereas over time and through repeated use, two of the wooden doors have become hard to secure properly and have been found unsecured on multiple occasions by various staff at Town of Jerusalem;

Whereas the security of the Town of Jerusalem Office property is at risk with doors that do not secure properly and repairs should be considered an emergency, and not delayed;

Whereas evaluation by the Deputy Supervisor and contractor showed that one door needs both a frame and door, and one frame can be re-used but a new door would be in order,

Whereas Carey's has quoted a cost of \$802.04 to buy the needed replacement frame and 2 doors;

Therefore be it resolved that we approve expending not more than \$1600 in total to have one door and frame removed, and new one installed, and have one door removed from the frame and a new one hung.

Jerusalem Town Board  
August 19, 2015

With there being no further business, on a motion of Councilor  
Steppe, seconded by Councilor Parson, the meeting was adjourned at  
8:23 P.M.

---

Sheila McMichael, Town Clerk