

TOWN OF JERUSALEM  
**APPROVED**  
 PLANNING BOARD MINUTES

May 7, 2015

The regular monthly meeting of the Town of Jerusalem Planning Board was held on Thursday, May 7, 2015, and called to order at 7:12 pm by Vice-Chair Jen Gruschow.

<b><u>Roll Call:</u></b>	Tim Cutler	Excused
	Donna Gridley	Present
	Jen Gruschow	Present
	Ed Pinneo	Excused
	Tom Pritchard	Present
	Ron Rubin	Excused
	Jack Wheeler	Present

**Others Present:** Dave Sweet, Keuka College; John Phillips, CEO; and Mike Steppe, Town Board Liaison

**Minutes:**

April Minutes - A motion was made by Pritchard to approve the minutes of the April Planning Board meeting. The motion was seconded by Wheeler. All were in favor.

**New Business:**

A. Special Use Code for Restaurant or Café

Chairman Cutler was asked by Town Supervisor Killen to draft an amendment to the Special Use section of the Ag-Res Zoning that would allow for a restaurant or café to operate. Cutler forwarded this draft to Gruschow to be shared with the remaining Board members. A copy was provided to the present members and they were asked to review the draft and provide comments to Cutler prior to the June meeting. Gridley stated the draft appeared to be a good start to the amendment.

Mike Steppe shared with the Board that a number of items are being included in the Ag-Res Zoning amendments. It has taken quite some time to accomplish an update to the Ag-Res Zoning because of the number of items that kept being added to the list. The Ag-Res Zoning Review Committee has agreed that the restaurant/café amendment will be the last addition so then the process can be move forward and all of the amendments can be officially adopted by the Town Board.

The Ag-Res Committee is looking for a new Chairman, as Jim Crevelling has resigned. It wouldn't be substantial effort to complete the project, however; new leadership is necessary to finish the amendments.

**Old Business:**

A. Keuka College Athletic Fields – Final Site Plan and Final SEQR Review

Gruschow reviewed with the other members the SEQR items that need correcting after review at the April meeting, those being; in part 1, the correcting sections D.2 and E.1 along with the corrected Mapper Summary Report. Gruschow read allowed the questions in Part 2 of the SEQR. A question was raised regarding the lighting length at night. Mr. Hiller responded the lights will be turned off no later than 10:00pm. A comment was also made by the Board that the project will improve the drainage condition of the current athletic fields. All questions in Part 2 were determined to have no or little environmental impact.

Pritchard made a motion, seconded by Wheeler, that based on the information and supporting documentation provided the proposed project; Keuka College Athletic Fields Improvements – Phase 1, will not result in any significant adverse environmental impact. All were in favor.

There were no additional items of concern regarding the site plan therefore no further discussion took place.

Wheeler made a motion, seconded by Pritchard to approve the Site Plan as provided by applicant, Keuka College, date stamp received March 26, 2015, HMH Project #14-005, entitled; Athletic Field Improvements-Phase 1, as designed by HMH Site & Sports Design; Joshua T. Mike, Registered Landscape Architect of Hughes Associates, Landscape Architects, PLLC; and Napierala Consulting Professional Engineer, P.C. All were in favor, site plan approved.

#### B. Java Gourmet

Gruschow shared with the other members that Chairman Cutler, the Friguliettes, Dan Long, Rick Ayers, Colby Peterson, and John Philips all met at the Java Gourmet site the previous Monday, May 4<sup>th</sup>. The remaining outstanding items were all resolved with a few additional corrections to the final site plan. Dan Long is to supply eight full sized copies to the Town within the next two weeks for the Planning Board members and CEO Philips to review. Ayers indicated that with the agreed changes, YC Soil & Water would be satisfied with the site plan. It is expected the Board will be able to act on this application at the June meeting.

#### C. G/FLRPC Training – May 15,2015

The Genesee Finger Lakes Regional Planning Council will be holding their annual spring training workshop on Thursday, May 15<sup>th</sup>. If any member would like to attend it is a good opportunity to fulfill the mandatory training credits.

Steppe shared with the Planning Board that some of the members of the Town Board have concerns over town representatives attending training without prior approval, regardless of if it was mandated. If one wishes to be reimbursed for the cost, those members of the Town Board feel it is necessary for the Planning Board (and other town employees etc.) receive their approval.

#### D. Recording Secretary for Planning Board

Gridley believes she knows an individual who may be interested in filing the Recording Secretary position. She will put this individual in contact with Elaine.

#### E. SEQR/Procedure

Gridley stated she appreciated and liked how all of the questions in tonight's SEQR review were read aloud and answered during the meeting and not filled in prior to the meeting. Part 2 should be completed by the Board during the meeting.

### **Committee Reports:**

- a. Agriculture Advisory Committee - Donna Gridley/Chair - There have been no concerns brought before the Committee, therefore there has been no need to hold a meeting. Gridley attended the LULA training and thought it was well presented and useful.
- b. Branchport Hamlet – Jen Gruschow/Chair – The Committee is still working on fulfilling the necessary tasks required to fix the trail along Sugar Creek. It is hopeful a work day will be held this summer. Additionally the Committee met with John Admaski and Natalie Payne of the FL Museum and they are in favor of and have agreed to support the Branchport Hamlet Committee efforts.

- c. Comprehensive Plan Review Committee- Ed Pinneo – Excused, no report.
- d. Town Board liaison – Steppe had no additional comments to make.

**Announcements:**

None

**Adjournment:**

At 7:48pm, Pritchard made a motion to adjourn the meeting, seconded by Wheeler.

Minutes Submitted By:

Jennifer Gruschow  
Planning Board Vice-Chair